

# Spotlight

## on Student Assessment and Accountability

August 17, 2017

Quick Links . . . take you directly to articles or sections . . .

- [Spring 2017 MI-Access, PSAT 8/9, and PSAT 10 Student Data Files Now Available](#)
- [Spring 2017 M-STEP Aggregate-level Reports](#)
- [M-STEP Final Reports Webcast Presentation](#)
- [New Student Test Scores](#)
- [What Does the Future Hold for Science Assessments?](#)
- [For New Principals and New Assessment Coordinators \(WIDA\)](#)
- [The MDE Early Literacy and Mathematics Benchmark Assessments](#)
- [SAT Corner](#)
- [ACT WorkKeys](#)
- [Important Dates](#)
- [Recently Asked Questions . . .](#)

### Spring 2017 MI-Access, PSAT 8/9, and PSAT 10 Student Data Files Now Available

The Office of Educational Assessment and Accountability (OEAA) is pleased to announce the availability of the downloadable Spring 2017 MI-Access Student Data File, as well as the PSAT 8/9 and PSAT 10 Student Data Files from the Secure Site. These files are **embargoed** until the public release of Spring 2017 assessment results. Access to the Spring 2017 MI-Access Preliminary Reports on the Dynamic Score Reporting Site has been removed now that final data is available.

To download your school's student data files, log into the OEAA Secure Site, go to the Report menu and select Student Test Scores. These student data files contain only student level data. Aggregate data files for M-STEP and MI-Access will be available later in the summer.

*(Continued on next page)*

Thursday • August 17  
**DEADLINES!**  
Fall 2017 Early Literacy and Mathematics Benchmark

- Alternate INSIGHT availability request window CLOSES \*
- Window to create test sessions in the Secure Site CLOSES \*

\* See Important Dates in last week's Spotlight for details

# Spotlight on Student Assessment and Accountability

The following Spring 2017 Student Data Files are currently available on the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)):

- Early Literacy and Mathematics Benchmark Assessments – not embargoed
- MI-Access - **embargoed**
- M-STEP – **embargoed**
- PSAT 8/9 – **embargoed**
- PSAT 10 - **embargoed**
- SAT – **embargoed**
- WIDA ACCESS for ELLs (includes WIDA Alternate ACCESS for ELLs) - not embargoed
- WorkKeys – **embargoed**

Again, the Spring 2017 MI-Access, M-STEP, PSAT 8/9, PSAT 10, SAT, and WorkKeys data are **EMBARGOED** until the public release of Spring 2017 assessment results later this summer. Districts and schools will be notified through the Spotlight on Student Assessment and Accountability Newsletter when the embargo has been lifted.

**IMPORTANT** – While embargoed individual student results may be shared with parents at this time, it is **NOT** permissible to share any school-, district-, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

## Spring 2017 M-STEP Aggregate-level Reports

We are excited to announce that several M-STEP aggregate-level reports for the Spring 2017 administration are available in the Dynamic Score Reporting System through the Secure Site. These **embargoed** reports include:

- Comprehensive Reports - district and ISD levels
- Demographic Reports - school, district, and ISD levels
- Expectation Analysis Reports - school and district levels

Please note: the Expectation Analysis Report has a known formatting bug when printing multiple grades at a time. Printing works as expected when limiting print to a single grade.

These reports join the **embargoed** Student level reports already available:

- Individual Student Reports
- Student Roster Reports
- Student Overview Reports
- Online Parent Reports

To access your district and school M-STEP reports, log into the [OEAA Secure Site](http://www.michigan.gov/oeaa-secure) ([www.michigan.gov/oeaa-secure](http://www.michigan.gov/oeaa-secure)); authorized users may go to the Report menu and select Dynamic Score Reports. For additional information on accessing the Dynamic Score Reports, go to the [OEAA Secure Site Training](http://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)) website and scroll down to the Student Scores/Reporting section.

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# Spotlight on Student Assessment and Accountability

Printed Parent Reports and Student Record Labels will arrive in schools before September 1, 2017. Target Analysis Reports will be available later this summer. State level reports will be made available with the public release of Spring 2017 assessment results also later this summer.

Please remember: all Spring 2017 MI-Access, M-STEP, PSAT 8/9, PSAT 10, SAT, and WorkKeys test results are **EMBARGOED** until the public release of Spring 2017 assessment results later this summer. Districts and schools will be notified through the Spotlight on Student Assessment and Accountability Newsletter when the embargo has been lifted.

**IMPORTANT** – While embargoed individual student results may be shared with parents at this time, it is **NOT** permissible to share any school, district, or state-level results with parents, the community, or other external parties until the embargo is lifted by the MDE. School Board meetings are considered open meetings; therefore, the sharing of embargoed assessment results at these meetings is not permissible until the embargo is lifted.

## M-STEP Final Reports Webcast Presentation

The 2017 M-STEP Final Reports Informational Webcast will be available Monday, August 21 by 5:00 P.M. on the [M-STEP webpage](http://www.michigan.gov/mstep) ([www.michigan.gov/mstep](http://www.michigan.gov/mstep)) under **What's New**. This webcast includes important information about the 2017 M-STEP reports including information about new features available in the Dynamic Reporting Site:

- CSV Files and File Formats
- Drill-Down Feature
- Claim Performance Indicator Bars on Student level reports

## Webinar Q&A with MDE Staff

There will also be a Question and Answer Webinar with MDE staff on Thursday, August 24, 2017 from 9:00-10:00am. To connect to the Q & A session's conference line, use the [Connect Me](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (<https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA>) link and follow the instructions to create a new user profile.

To access audio only, dial 720-279-0026 and use Guest Passcode 569943.

## New Student Test Scores

Did you know that you can access new student test scores on the Secure Site even if they did not test at your school? Each student has a Primary Educational Providing Entity (PEPE) in the Michigan Student Data System (MSDS) based on their enrollment record in MSDS. The PEPE is changed in MSDS by submitting enrollment information using a student record maintenance (SRM) file or through a general collection submission. You can access a new student's historic state assessment scores in the Secure Site once your school becomes the PEPE in MSDS. If you would like to access the student's scores on the Secure Site before the fall general collection is closed in early December, you will need to work with the district pupil accounting person to submit an SRM in the MSDS to change the student's PEPE.

Once the school becomes the PEPE in MSDS, the scores will immediately be available to you on the Secure Site. Detailed instructions on [Accessing New Student's State Assessment Scores](http://www.michigan.gov/documents/mde/Accessing_New_Students_State_Assessment_Scores_jl_538100_7.pdf) ([http://www.michigan.gov/documents/mde/Accessing\\_New\\_Students\\_State\\_Assessment\\_Scores\\_jl\\_538100\\_7.pdf](http://www.michigan.gov/documents/mde/Accessing_New_Students_State_Assessment_Scores_jl_538100_7.pdf)) can be found at [Secure Site Training and Resource Material](http://www.michigan.gov/securesitetraining) ([www.michigan.gov/securesitetraining](http://www.michigan.gov/securesitetraining)) under the Student Scores/Reporting section.

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## What Does the Future Hold for Science Assessments?

The state assessment for the Michigan K-12 Science Standards is in development. The Office of Educational Assessment and Accountability (OEAA) would like to share preliminary information from the 2017 pilot and plans for future science assessments.

To communicate timelines and intentions, the OEAA is hosting a webinar on Tuesday, August 29 at 3:00 PM. To join the webinar, [click here](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA).

To access audio only, dial 720-279-0026 and use Guest Passcode 569943.

## For New Principals and New Assessment Coordinators (WIDA)

If you are a new principal, new Assessment Coordinator for the district, or English Learner Assessment Coordinator, it is strongly recommended that you review the following documents available on the [MDE WIDA web page](http://www.michigan.gov/wida) (www.michigan.gov/wida):

- [WIDA New Principal Primer](#)
- [WIDA New Assessment Coordinator Primer](#)

These documents are designed to give you basic information about the WIDA assessments as well as help you think about how best to plan for important assessment-related activities.

## The MDE Early Literacy and Mathematics Benchmark Assessments

The MDE Early Literacy and Mathematics Benchmark Assessments for Fall 2017 will be administered September 11 to October 6. These benchmark assessments are completely aligned to Michigan's academic content standards, and are administered online. The third grade reading law states that every student in Kindergarten, grade 1, grade 2, and grade 3 will be assessed in English Language Arts within the first 30 days of school. Schools must select one initial assessment from the approved list for use during the 2017-2018 school year. The MDE Early Literacy Benchmark Assessment is on the approved list of initial assessments.

The Michigan English Language Arts and Mathematics Content Standards for Kindergarten, grade 1, and grade 2 are assessed within the following domains and assessment categories:

### English Language Arts (ELA)

- Reading - Literary Text
  - ♦ Key Ideas and Details
  - ♦ Craft and Structure
  - ♦ Integration of Knowledge and Ideas
- Reading - Informational Text
  - ♦ Key Ideas and Details
  - ♦ Craft and Structure
  - ♦ Integration of Knowledge and Ideas
- Reading - Foundational Skills
  - ♦ Phonics and Word Recognition

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# Spotlight on Student Assessment and Accountability

- Writing
  - ♦ Text Types and Purposes
  - ♦ Production and Distribution of Writing
  - ♦ Research to Build and Present Knowledge
- Language
  - ♦ Conventions of Standard English
  - ♦ Vocabulary Acquisition and Use

## Mathematics

- Counting and Cardinality (Kindergarten only)
- Operations and Algebraic Thinking
- Number and Operations in Base Ten
- Measurement and Data
- Geometry

## Reports are available for Early Literacy and Mathematics Benchmarks

- Individual Student Report - available within 48 hours
- Student Roster Report - available within 48 hours
- Domain Analysis Report - available within 48 hours
- Demographic Report - aggregate level report available after the testing window
- Fall to Spring Report - aggregate level report available after the testing window

## Resources

- Information for MDE [Early Literacy and Mathematics Benchmark Assessment](http://www.michigan.gov/earlylitandmath) (<http://www.michigan.gov/earlylitandmath>)

- In Chrome browser, [Online Practice for K-2 ELA and Mathematics](https://wbte.drctdirect.com/MI/portals/mi) (<https://wbte.drctdirect.com/MI/portals/mi>)

Select Online Tools Training under “K, 1, 2 Early Literacy and Mathematics.” These practice sets are available all year long and can be used at home with parent participation.

- In Chrome browser, [Michigan Online Assessment Student Video Tutorials](https://wbte.drctdirect.com/MI/portals/mi) (<https://wbte.drctdirect.com/MI/portals/mi>)

Select DRC INSIGHT Online Assessments Tutorials at the bottom of the screen. Then choose “Early Literacy and Numeracy K, 1, 2.” These tutorials are for classroom teachers to familiarize students with the assessment.

- A video for parents and educators, providing an [overview to the Michigan Early Literacy and Mathematics Benchmark Assessments](https://www.youtube.com/watch?v=QVOX3M5TYgY) (<https://www.youtube.com/watch?v=QVOX3M5TYgY>)

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## SAT Corner

*Information on SAT™, PSAT 8/9™, and PSAT10™ provided by the College Board*

### Questions about Spring PSAT 8/9, PSAT 10, or SAT?

- call the Michigan Educator Hotline: 866-870-3127 (select Option 1)
- email [michiganadministratorsupport@collegeboard.org](mailto:michiganadministratorsupport@collegeboard.org)

### Fall and Spring Assessments

Like last year, schools do NOT need to order materials for the primary date of the Michigan-provided SAT, PSAT 10, and PSAT 8/9 assessments in Spring 2018 through the College Board's test ordering system. If you elect to participate in fall testing of PSAT/NMSQT or PSAT 8/9, materials should be ordered directly through College Board. Fall testing of PSAT/NMSQT or PSAT 8/9 is not provided by the Michigan Department of Education.

### National SAT Administrations for Students with Certain Disabilities

The majority of students who sign up to take a national weekend administration of the SAT will take the test at the test center in which they register. However, for students who require certain accommodations—which include 100% extended time testing over two days, MP3 Audio, Assistive Technology (ATC), braille, or large font needs greater than 20 point—the opportunity is offered to test in their school due to their special testing needs. This means your school, even if you have not signed up to be a national test center, may

have students looking to test at your location. The decision to support this administration is completely at the discretion of the school. Neither the College Board nor the Michigan Department of Education requires you to participate nor does this have an impact on the state-provided spring testing. To see the students at your school who have been approved for the accommodations noted above, as well as any administrations for which those students have registered, your school's SSD (Services for Students with Disabilities) Coordinator can log in to the SSD Online system. If you decide to not support the national testing for these students, College Board will work with students directly to find another school in the area that is available. If you have questions, please contact the SSD Department at 844-255-7728.

### Get Ready for Spring 2018 – Register for Fall Counselor and Implementation Workshops

The counselor workshops are free and are open to all counselors across the country. At the workshops, you'll receive updates on College Board programs, as well as tools, tips, and resources designed to make it easier for you to clear a path to college and career success for your students.

To register, click [here](http://collegeboard.org/cw) (collegeboard.org/cw).

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# Spotlight on Student Assessment and Accountability

The implementation workshops are free and provide information about the Michigan-provided SAT, PSAT 10, and PSAT 8/9 for grade 9 administrations in Spring 2018. It will also provide a brief introduction of the PSAT 8/9 for grade 8 that will be coming in Spring 2019. The workshop is important for building administrators, counselors, and SAT and PSAT supervisors. Learn about:

- the latest enhancements and changes for the spring administration
- preparing for and administering the College Board exams
- spring implementation timelines
- our professional development offerings to prepare you for Spring 2018

To register, click [here](http://collegeboard.org/satschoolday) (collegeboard.org/satschoolday).

**8:30 – 9:00 AM:** Counselor Workshop Registration\* and Breakfast

**9:00 AM – Noon:** Counselor Workshop Presentation

**Noon – 1:00 PM:** SAT School Day and PSAT Registration\* and Lunch

**1:00 – 4:00 PM:** SAT School Day and PSAT Presentation

Attendees can sign up for either or both workshops; however, **\*registration for each workshop is required.**

## Schedule of Workshops

Kalamazoo	Monday, September 18, 2017	Western Michigan University - Kalamazoo
Mount Pleasant	Tuesday, September 19, 2017	Central Michigan University
East Lansing	Tuesday, September 19, 2017	Michigan State University
Grand Rapids	Tuesday, September 19, 2017	Northview High School
Jackson	Wednesday, September 20, 2017	Jackson Intermediate School District
Marquette	Monday, September 25, 2017	Northern Michigan University
Detroit	Tuesday, September 26, 2017	Wayne State University
Dearborn	Wednesday, September 27, 2017	University of Michigan-Dearborn
Boyer City	Wednesday, September 27, 2017	Boyer District Library
Saginaw	Thursday, September 28, 2017	Saginaw Intermediate School District
Waterford	Friday, September 29, 2017	Oakland Intermediate School District

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Information on ACT WorkKeys® provided by the ACT®.

## Memo and Summary to Examinee Reports and ACT National Career Readiness Certificate™ (ACT NCRC®)

The Memo and Summary to Examinee reports were shipped to the school Test Coordinator for arrival the week of Monday, July 31, 2017, and the ACT National Career Readiness Certificate™ (ACT NCRC®) were shipped to the school Test Coordinator for arrival no later than Friday, August 11, 2017.

If you have not received your reports, please ensure the mailing information on the Educational Equity Master (EEM) site is current. ACT will begin reshipping the package(s) on Monday, August 21, 2017. If your school was closed for the summer, the package(s) will be shipped to the original mailing address. If your school is permanently closed, the package(s) will be shipped to the district mailing address. If there is an instance where the district is closed, those certificates will be shipped back to the Michigan Department of Education.

## Contacting ACT

If you have questions, you may:

1. contact ACT via the [Contact Us web page](http://www.act.org/aap/state/contact.html) ([www.act.org/aap/state/contact.html](http://www.act.org/aap/state/contact.html))
2. call ACT at 800-553-6244
  - ♦ standard time: ext. 2800
  - ♦ accommodations: ext. 1788
3. email accommodations questions to [ACTStateAccoms@act.org](mailto:ACTStateAccoms@act.org)

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## Important Dates

### Approaching Deadlines . . .

**August 23, 2017, 10:00 – 11:00 AM ET:**

- **K-2 Early Literacy and Mathematics Technology Coordinator Training**

To register: click [here](#)



**August 24, 2017, 10:00 – 11:00 AM ET:**

- **K-2 Early Literacy and Mathematics Administration Training**

To register: click [here](#)

### August 2017

**August 24, 2017, 9:00 – 10:00 AM ET:**

- **M-STEP Final Reports Q&A Webinar**

To connect to the Q & A session's conference line, use the [Connect Me](https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA) (<https://stateofmichiganmdeweb.centurylinkccc.com/CenturylinkWeb/SOMOldBAA>) link and follow the instructions to create a new user profile.

To access audio only, dial 720-279-0026 and use Guest Passcode 569943.

**Beginning August 28, 2017:**

- Students pre-identified for **Fall 2017 Early Literacy and Mathematics Benchmark Assessments** in the Secure Site **after** August 17 must be added to a test session in eDIRECT (or a new test session can be created)

**August 24, 2017:**

- M-STEP Final Reports Q&A Webinar

### September 2017

**September 11 – October 6, 2017:**

- The Michigan Department of Education's Fall 2017 **Early Literacy and Mathematics Benchmark Assessments** testing window

**Mid-September 2017:**

- **DEADLINE – Student Record Maintenance (SRM) English Learner (EL) Exits** must be submitted and certified using an [As of Date] on or before June 30, 2017 AND an [LEP Exit Date] on or before June 30, 2017

## Recently Asked Questions . . .

### Will we be receiving Student Record Labels for WorkKeys?

No. There are no Student Record labels available for the WorkKeys through ACT or the Secure Site.



#### Have Questions?

Email [BAA@michigan.gov](mailto:BAA@michigan.gov) for assessment questions.

Email [MDE-Accountability@michigan.gov](mailto:MDE-Accountability@michigan.gov) for accountability questions.

**Call Center: 877-560-8378** (select appropriate option) for assistance with assessment or accountability issues